

4 | Progress test

Complete these sentences with words from the list.

run weigh up minimize determine
expose anticipate

- 1 It's important to _____ problems so you're ready for them when they happen.
- 2 We have to _____ all the pros and cons.
- 3 You _____ yourself to risk every time you step out of your front door.
- 4 If we don't do something now, we _____ the risk of going out of business.
- 5 You'll have to identify the causes. Then you can _____ what action to take.
- 6 If we do safety checks, we'll _____ the risk of accidents.

Choose the correct answer from the words in *italics*.

- 7 I don't like investing in new markets. People say I'm *over-cautious* / *bold*.
- 8 Our profits have been low recently, so it wasn't very *imprudent* / *sensible* to employ another member of staff.
- 9 I'm nervous whenever I'm in the car with him. He's a really *risk-averse* / *reckless* driver.
- 10 I thought buying all those shares was a good idea, but now they've fallen by 50% it seems rather *bold* / *rash*.
- 11 Insurance companies are by nature *risk-averse* / *rash*, so they won't insure you if they think you'll cost them money.

Each sentence contains one mistake. Underline it and write the correct word.

- 12 I'd be interested to hearing what you think about this.
- 13 I'm beginning to have serious thoughts about this.
- 14 If I could just digress the conversation back to the agenda ...
- 15 Sorry, Ariane. Could you leave Jason answer that question?
- 16 I'd like to drag things to a close.
- 17 Can I just ask everyone to resume up their views?

Complete these dialogues with the missing words.

- A Am I ¹⁸r_____ in saying that we all want to go ahead with this?
B Yes, I think we all agree on that.
A So what do you think of the project?
B Well, personally, I still have serious ¹⁹r_____.
A I really think we have to invest now.
B With ²⁰r_____, Brian, I think you're being too hasty.
A I think we need to come back to this another time.
B Yes, we're not ²¹g_____ anywhere. We're just going round in circles.
A So, can we make a decision?
B Yes, I think we have some kind of ²²c_____ here.

Two people are discussing a new project. Complete the conversation with *this*, *that*, or *it* and an appropriate form of the verb *to be*, if necessary.

- A We've spent an hour talking about the project. I think we need to move on.
B Yes, I know you've never liked the idea and you think ²³_____ a complete waste of money.
A No, ²⁴_____ not fair. Maybe ²⁵_____ my opinion a year or so ago, but I've realized since then it's not as risky as I thought.
B Well then, my next question is ²⁶_____: when are we going to give it a try?

Look at the conversation below. Match phrases 27–30 in *italics* with categories a–d.

- a paying a compliment
- b recalling past events in common
- c picking up on a word to extend the conversation
- d being modest about achievements

Jack Pete! How are you? After all this time! It must be ten years since we last met.

Pete Yes, ²⁷*wasn't it at the conference in Rio?* ____

Jack That's right. I remember it well! So, how are you doing?

Pete Fine, thanks.

Jack By the way, I saw your picture on the inside page of the conference brochure – ²⁸*what you've done for your company is really fantastic.* ____

Pete ²⁹*It wasn't just me.* I work with a great team. ____

Jack ³⁰*Talking of teams.* How did you manage to get Pete Tomlin on board? ____

Result _____ / 30 marks

Role cards

Copy this page and cut out the role cards for the students. Students should do both role-plays. Then use the *Speaking test results* forms to evaluate each student's performance. You can then cut out the results and give them to the students.

Cut along this line

Student A

- Your company produces televisions. You are discussing the risks of moving all your production to China.
 - Ask about B's recent trip to Shanghai.
 - Check you've understood: 'factory sites' are sites for building a new factory, not pre-existing factories?
 - Express doubts about low labour costs in Shanghai being long-term.
 - Listen to B's opinion, then get conversation back onto the main topic. Ask B when a decision has to be taken on factory sites.
 - End the meeting and summarize what's been said.
- You work for a pharmaceutical company. You are discussing the risks of launching a new slimming tablet.
 - When invited, talk about the recent clinical trials: positive results with minimal risk to health.
 - Confirm what B says, but point out slight risk of addiction if tablet used for too long.
 - Listen, then suggest alternative = anti-ageing tablet developed a year ago, but never launched.

Student B

- Your company produces televisions. You are discussing the risks of moving all your production to China.
 - When invited, talk about your recent trip – your Chinese partner has found two available factory sites.
 - Confirm what A says. Point out that there is also a lot of skilled low-cost labour available.
 - Listen, then suggest alternative option = cut costs in existing factories by increasing automation.
- You work for a pharmaceutical company. You are discussing the risks of launching a new slimming tablet.
 - Ask A to talk about results of recent clinical trials.
 - Check you've understood: no long-term health risk?
 - Express doubts about launching an over-the-counter drug that could be addictive.
 - Listen to A's opinion, then get conversation back onto the main topic. Ask A if marketing study has been done based on prescription-only use of slimming tablet.
 - End the meeting and summarize what's been said.

Cut along this line

Speaking test results

Use these forms to evaluate the students.

Cut along this line

Student A

Can the student ...	Didn't do this (0 points)	Yes, but with some mistakes (1 point)	Yes, did this very well (2 points)
invite someone to speak?			
check understanding?			
express doubts?			
keep to the main topic?			
end the meeting and summarize?			

Result _____ / 10 marks

Student B

Can the student ...	Didn't do this (0 points)	Yes, but with some mistakes (1 point)	Yes, did this very well (2 points)
invite someone to speak?			
check understanding?			
express doubts?			
keep to the main topic?			
end the meeting and summarize?			

Result _____ / 10 marks

Cut along this line