CLASS DATE

Writing

A letter of application pp.16–17



CEFR Assessment Criteria															
Component	Descriptor			/ /	' /										
Correspondence	Can write letters conveying degrees of emotion and highlighting the personal significance of events.														
Orthographic control	Can produce clearly intelligible continuous writing which follows standard layout and paragraphing conventions.														
Orthographic control	Spelling and punctuation are reasonably accurate but may show signs of mother tongue influence.														
Planning	Can plan what is to be said and the means to say it, considering the effect on the recipient(s).														
Sociolinguistic appropriateness	Can express him / herself appropriately in situations and avoid crass errors of formulation.														

1 = more work needed

2 = acceptable

3 = good

4 = very good