

CEFR Assessment Criteria

		<i>Student's name</i>																				
Component	Descriptor																					
Correspondence	Can express him / herself with clarity and precision in personal correspondence, using language flexibly and effectively, including emotional usage.																					
Orthographic control	Layout, paragraphing and punctuation are consistent and helpful.																					
Orthographic control	Spelling is accurate, apart from occasional slips of the pen.																					
Planning	Can plan what is to be said and the means to say it, considering the effect on the recipient(s).																					

1 = more work needed

2 = acceptable

3 = good

4 = very good