

THE STORY SO FAR

1.13 Listen to the story of Mark and Allie. Mark the sentences T (true) or F (false).

- 1 Mark met Allie in London two years ago.
- 2 He's American and she's British.
- 3 They work for MTV.
- 4 He invited her to San Francisco for a holiday.
- 5 They both got jobs in the new Paris office.
- 6 Mark is going to be Allie's boss.
- 7 They are both in Paris now.

- Mark _____, I'm Mark Ryder.
 Nicole Ah, you're the new marketing director.
 Mark That's right.
 Nicole I'm Nicole Delacroix. I'm Allie's personal assistant. _____ to Paris!
 Mark Thank you.
 Nicole I'll just tell Allie you're here. Allie? Mark Ryder's here. OK.
 You're from San Francisco, _____ you?
 Mark Yes, I am.
 Allie Hello, Mark.
 Mark Allie. It's _____ to see you again.
 How are you?
 Allie Very well. Did you have a good _____?
 Mark Yes, fine, no problems.
 Allie Let me _____ you to the team.
 You've _____ Nicole, my personal assistant?
 Mark Yes, we've said hello.
 Allie _____ is Jacques Lemaitre, our PR director.
 Jacques How _____ you do?
 Mark Mark Ryder. How do you do?
 Allie And this is Ben Watts, our designer.
 Ben Hi, Mark.
 Mark Great to _____ you, Ben.
 Ben We've _____ a lot about you.
 Mark Really? All good, I hope.
 Allie OK. Shall we go to my office?

MEETING PEOPLE

a 1.14 Cover the dialogue and listen. What do the people in the Paris office do?



- b Read the dialogue. In pairs, what do you think the missing words are? Don't write them in yet.
 c Listen again and complete the dialogue.
 d Look at the **highlighted** phrases. Which is the most formal way to greet someone?
 e 1.15 Listen and repeat the **highlighted** phrases. Copy the **rhythm**.
 f Move round the class in pairs, introducing your partner to other students. Use the **highlighted** phrases.

SOCIAL ENGLISH It's a secret

- a 1.16 Listen. What do Mark and Allie want to keep secret?
 b Listen again. Answer with M (Mark), A (Allie), or B (both).
 1 Who thinks it's strange that they're together now?
 2 Who missed the other person a lot?
 3 Who thinks Nicole is very friendly?
 4 Who thinks it's going to be hard to keep their secret?
 5 Who wants to find a flat?
 6 Who's thinking about work?
 c 1.17 Complete the USEFUL PHRASES. Listen and check.



- d 1.17 Listen again and repeat the phrases. How do you say them in your language?

USEFUL PHRASES

What a l _____ view!
 Why d _____ we sit down?
 I h _____ to find an apartment.
 Don't worry. It won't t _____ you long.
 I was w _____ (what kind of a boss...).
 W _____, you'll find out tomorrow.

- US English *apartment*
 UK English *flat*

Describing a person

WRITING

1

- a Read the two emails once and answer the questions.
- 1 Why has Stephanie written to Claudia?
 - 2 Does Claudia recommend her friend?
- b The computer has found five spelling mistakes in Claudia's email. Can you correct them?
- c Read Claudia's email again. Then cover it and answer the questions from memory.
- 1 Which adjectives describe Christelle's personality?
 - 2 What does she like doing in her free time?
 - 3 What negative things does Claudia say about Christelle?
- d Look at the **highlighted** expressions we use to modify adjectives. Put them in the right place in the chart.

Anna is very / untidy.

Useful language: describing a person

He's quite / very, etc. + adjective

(e.g. *friendly, extrovert*, etc.)

She's a bit + negative adjective (e.g. *untidy, shy*, etc.)

He likes / loves / doesn't mind + verb + *-ing*

He's good at + verb + *-ing*

Imagine you received Stephanie's email asking about a friend of yours.

WRITE an email to answer it.

PLAN what you're going to write using the paragraph summaries below. Use the **Useful language** box and **Vocabulary Bank p.146 Personality** to help you.

Paragraph 1 age, family, work / study

Paragraph 2 personality (good side)

Paragraph 3 hobbies and interests

Paragraph 4 any negative things?

CHECK the email for mistakes (**grammar** , **punctuation** , and **spelling**).

From: Stephanie
To: Claudia
Subject: Hi from Scotland

Dear Claudia,

I hope you're well.

I've just had an email from your friend Christelle. She wants to rent a room in my house this summer. Could you tell me a bit about her (age, personality, etc. and what she likes doing) so that I can see if she would fit in with the family? Please be honest!

Send my regards to your family and I hope to hear from you soon.

Best wishes

Stephanie

From: Claudia
To: Stephanie
Subject: Hi from Switzerland

Hi Stephanie,

Thanks for your email.

Of course I can tell you about Christelle. She's 21, and she's studying law with me.

I think she's quite extrovert and very sociable – she has lots of friends. She's also very good with children. She has a young step-brother and several young cousins, and I know she likes playing with them. She's incredibly hard-working and responsible – she passed all her exams last year, which is more than I did!

She likes going out, seeing films, and listening to music, but not rock or heavy metal – so don't worry about noise! And she's happy to do things on her own – she's very independent, so you won't really have to look after her. Her parents are divorced and she lives with her mother and stepfather, but she also sees her father regularly.

The only negative things I can think of are that she's a bit untidy – her room is usually in a mess – and that her English is, well, not brilliant. But I'm sure she'll learn fast! I think she's really nice and that you and the family will get on well with her.

I hope that's useful. Let me know if you need any more information about her.

Love
Claudia

PS I attach a photo of the two of us.

