

Introductions

THE STORY SO FAR

Listen to the story of Mark and Allie. Mark the sentences T (true) or F (false).

- 1 Mark met Allie in London two years ago.
- 2 He's American and she's British.
- 3 They work for MTV.
- 4 He invited her to San Francisco for a holiday.
- 5 They both got jobs in the new Paris office.
- 6 Mark is going to be Allie's boss.
- 7 They are both in Paris now.

| Mark | . I'm Mark Ryder. | | |
|---------------------------------|--------------------------------------------|--|--|
| Nicole | Ah, you're the new marketing director. | | |
| Mark | That's right. | | |
| Nicole | I'm Nicole Delacroix. I'm Allie's personal | | |
| | assistant to Paris! | | |
| Mark | Thank you. | | |
| Nicole | I'll just tell Allie you're here. Allie? | | |
| | Mark Ryder's here. OK. | | |
| | You're from San Francisco, you? | | |
| Mark | Yes, I am. | | |
| Allie | Hello, Mark. | | |
| Mark | Allie, It's to see you again. | | |
| Maik | How are you? | | |
| Allie | Very well. Did you have a good? | | |
| Mark | Yes, fine, no problems. | | |
| ******************************* | *************************************** | | |
| Allie | Let me you to the team. | | |
| | You've Nicole, my personal assistant? | | |
| Mark | Yes, we've said hello. | | |
| Allie | is Jacques Lemaître, our PR director. | | |
| | How you do? | | |
| | | | |
| Allie | | | |
| Ben | Hi, Mark. | | |
| Mark | Great to you, Ben. | | |
| | We've a lot about you. | | |
| | Really? All good, I hope. | | |
| Allie | OK. Shall we go to my office? | | |

MEETING PEOPLE

a Cover the dialogue and listen. What do the people in the Paris office do?











- b Read the dialogue. In pairs, what do you think the missing words are? Don't write them in yet.
- c Listen again and complete the dialogue.
- d Look at the highlighted phrases. Which is the most formal way to greet someone?
- e Listen and repeat the highlighted phrases. Copy the rhythm.
- f Move round the class in pairs, introducing your partner to other students. Use the highlighted phrases.

SOCIAL ENGLISH It's a secret

- a 1.16 Listen. What do Mark and Allie want to keep secret?
- b Listen again. Answer with M (Mark), A (Allie), or B (both).
 - 1 Who thinks it's strange that they're together now?
 - 2 Who missed the other person a lot?
 - 3 Who thinks Nicole is very friendly?
 - 4 Who thinks it's going to be hard to keep their secret?
 - 5 Who wants to find a flat?
 - 6 Who's thinking about work?
- c 1.17 Complete the USEFUL PHRASES. Listen and check.



d 1.17 Listen again and repeat the phrases. How do you say them in your language?

USEFUL PHRASES

What a l_____ view!

Why d_____ we sit down?

I h____ to find an apartment.

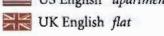
Don't worry. It won't t____
you long.

I was w____ (what kind of a boss...).

W____, you'll find out

US English apartment

tomorrow.



Describing a person

WRITING

- a Read the two emails once and answer the questions.
 - 1 Why has Stephanie written to Claudia?
 - 2 Does Claudia recommend her friend?
- b The computer has found five spelling mistakes in Claudia's email. Can you correct them?
- c Read Claudia's email again. Then cover it and answer the questions from memory.
 - 1 Which + adjectives describe Christelle's personality?
 - 2 What does she like doing in her free time?
 - 3 What negative things does Claudia say about Christelle?
- d Look at the highlighted expressions we use to modify adjectives. Put them in the right place in the chart.

| Anna is | very / | untidy. |
|---------|--------|---------|
| | | |

Useful language: describing a person

He's quite / very, etc. + adjective
(e.g. friendly, extrovert, etc.)
She's a bit + negative adjective (e.g. untidy, shy, etc.)
He likes / loves / doesn't mind + verb + -ing
He's good at + verb + -ing

Imagine you received Stephanie's email asking about a friend of yours.

WRITE an email to answer it.

PLAN what you're going to write using the paragraph summaries below. Use the Useful language box and Vocabulary Bank p.146 Personality to help you.

Paragraph 1 age, family, work / study
Paragraph 2 personality (good side)
Paragraph 3 hobbies and interests
Paragraph 4 any negative things?

CHECK the email for mistakes (grammar, punctuation, and spelling).

From: Stephanie
To: Claudia
Subject: Hi from Scotland

Dear Claudia,

I hope you're well.

I've just had an email from your friend Christelle. She wants to rent a room in my house this summer. Could you tell me a bit about her (age, personality, etc. and what she likes doing) so that I can see if she would fit in with the family? Please be honest!

Send my regards to your family and I hope to hear from you soon.

Best wishes

Stephanie

From: Claudia
To: Stephanie

Subject: Hi from Switzerland

Hi Stephanie,

Thanks for your email.

Of course I can tell you about Christelle. She's 21, and she's studing law with me.

I think she's quite extrovert and very sociable – she has lots of freinds. She's also very good with children. She has a young step-brother and several young cousins, and I know she likes playing with them. She's incredibly hard-working and responsable – she passed all her exams last year, which is more than I did!

She likes going out, seeing films, and <u>listenning</u> to music, but not rock or heavy metal – so don't worry about noise! And she's happy to do things on her own – she's very independent, so you won't really have to look after her. Her parents are divorced and she lives with her mother and stepfather, but she also sees her father regularly.

The only negative things I can think of are that she's a bit untidy – her room is usually in a mess – and that her English is, well, not brilliant. But I'm sure she'll learn fast! I think she's really nice and that you and the family will get on well with her.

I hope that's useful. Let me know if you need any more information about her.

Love Claudia

PS I attach a photo of the two of us.

