# **Personality**

# 1 Adjectives and phrases to describe personality

Match the adjectives with phrases 1-20.

ambitious arrogant assertive bad-tempered calm/kam/cheerful conscientious/,konfi'enfos/ easy-going eccentric/ik'sentrik/ funny immature impulsive insecure insincere loyal open-minded optimistic possessive reserved self-confident stubborn/'stabon/ vain well-balanced wise

<del>S(</del>	elf-confident stubborn /'stʌbən/ vain well-b	alanced wise
Sh	e's the kind (sort) of person who	She's / He's
1		
2	takes care to do things carefully and correctly.	
3		
4	doesn't say what she really thinks.	-
5	other people often find different or unusual.	
6	is fairly relaxed about most things.	
7	is emotionally in control, not moody.	well-balanced
8	never changes her opinion even when she's	
	clearly wrong.	
9	expresses her ideas or opinions with confidence.	assertive
10	is always in a good mood.	
11	feels sure about her ability to do things	self-confident
12	isn't very sure about herself.	insecure
13	is determined to be successful	<u>ambitious</u>
He	's good at	
14	supporting his friends.	
15	giving people advice because of his knowledge and experience.	
16	keeping his head in a crisis.	
She	e's not very good at	
17	letting other people share her friends.	
18	showing her feelings or expressing her opinions.	
He	tends to	
19	behave like a child.	
20	act without thinking.	
21	get angry very easily.	
22	think he is better and more important than	
	other people.	arrogant
23	expect good things to happen	<u>optimistic</u>
She	has / has got	
24	a great sense of humour.	

Can you remember the words on this page? Test yourself or a partner.



#### 2 Adjective suffixes

a Many adjectives are formed by adding a suffix to a noun or verb. Look at the typical suffixes in the chart.

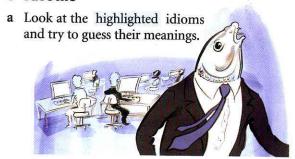
-ible	-able	-ful	-y
re <u>spon</u> sible	<u>so</u> ciable	<u>help</u> ful	<u>bo</u> ssy
		1	1
-ive	-ous	-al	-ic

b Add one adjective to each column in a by adding a suffix to the nouns / verbs in the list. You may need to make other small changes. (Be careful with *sense* which can have two different endings and meanings.)

ad<u>ven</u>ture <u>cri</u>tic for<u>get</u> mood <u>pe</u>ssimist rely sense

c Think of definitions for the adjectives you made in b.

#### 3 Idioms



- 1 My boss is rather a cold fish. I don't even know if he likes me or not.
- 2 She has a heart of gold. She'll always help anyone with anything.
- 3 She's as hard as nails. She doesn't care who she hurts.
- 4 I hope Jack doesn't come tonight. He's such a pain in the neck.
- b Match the idioms with their meanings.
  - A annoying, difficult
  - B very kind, generous
  - C distant, unfriendly
  - D shows no sympathy or fear

#### 1 Symptoms

- a Match the words and pictures. He has / He's got...
  - a temperature /'temprətʃə/.
    - a cough /kpf/. a headache (earache, stomach ache, etc.).
    - a rash.
  - a blister.
    - a pain (in his chest).



He's being sick.

She's sneezing a lot.

His ankle is swollen.

Her finger is bleeding.

Her back hurts / aches.



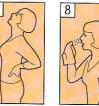


















#### b Match the sentences.

- 1 She's unconscious /\n'kpn\fes/.
- 2 She has a sore throat.
- 3 She has diarrhoea / daiə'riə/.
- 4 She feels sick.
- 5 She fainted.
- 6 She feels dizzy.

- A She's been to the toilet five times this morning.
- B She's breathing but her eyes are closed and she can't hear or feel anything.
- C She wants to be sick / vomit.
- D It was so hot on the train that she lost consciousness.
- E She feels that everything is spinning round.
- F It hurts when she talks or swallows food.

# 2 Illnesses and injuries

- a Match the illnesses / conditions with their causes or symptoms.
  - 1 He has flu.
  - 2 He's caught a cold.
  - 3 He is allergic to cats.
  - 4 He has asthma /'æsmə/.
  - 5 He has high (low) blood pressure /'blad'prefə/.
  - 6 He's had a heart attack.
  - He's had a stroke.
  - He has food poisoning.
  - He's twisted / sprained his ankle.
  - 10 He's burnt himself.
  - He has a **bruise** on his toe.

- A It's 150 over 100.
- B He was overweight, a smoker, and very highly stressed.
- C His right side is paralyzed and he can't speak.
- D He ate some prawns that weren't fresh.
- E He's sneezing a lot and he has a cough.
- F He dropped a chair on it and now there's a blue mark.
- G He has difficulty breathing.
- H He starts sneezing as soon as he's near one.
- I He's got a temperature and his body aches.
- J He touched the iron when it was on.
- K He fell badly and now it's swollen.

#### 3 Treatment

Write the missing word in the treatment column.

<u>ban</u> dage /'bændıdʒ/	in <u>jec</u> tion	<u>me</u> dicine	ope <u>ra</u> tion	rest	specialist	stitches	X-ray	
Go to the doctor's (G	P). He / she	may tell yo	u to					treatment
1 take some e	.g. antibiot	ics /æntiba	btiks/ or p	ainkill	ers.	24		
2 stay at home and			-					
3 go to hospital to see	ea .							
Go to hospital / to A &	& E (Accide	nt and Eme	rgency). You	may ]	have to			
72 (22)		f anything i		•				
	have a very							
6 have an , wh	en a <b>drug</b> is	s put into yo	our body thr	ough a	needle.			<u> </u>
			wuxnd/ clear					/
8 have an , wh	en part of y	our body is	cut open to	remov	e or repair a	a damagec	l part.	
	100							



# **Clothes and fashion**

#### 1 Describing clothes

a Match the adjectives and pictures.

Fit tight loose /luːs/



Style

sleeveless long- (short-) sleeved hooded /'hudid/ V-neck



Pattern

spotted plain striped checked patterned



b Match the phrases and pictures

#### Materials

a cotton vest a silk scarf leather sandals nylon /'naɪlon/ stockings a linen /'lɪnɪn/ suit a Lycra™ /'laɪkrə/ swimsuit suede /sweid/ slippers a denim backpack a velvet bow /bəu/ a fur /f3:/ collar

a woollen /'wolən/ cardigan

c Write the missing word in the Opinion column.

old- <u>fa</u> shioned	scruffy	smart	<u>sty</u> lish	<u>tren</u> dy		
					<del></del> -	Opinion
1 She's very	. She	always	wears the	latest fash	ions.	
2 The Italians h men and won				very	– both	
3 He looks really and he hasn't		His clotl	hes are ol	d and a bit	dirty	
4 You ought to	wear a	sui	t for your	job interv	iew.	
5 That tie's very any more.				r such wid		

#### 2 Verb phrases

- a Match the sentences.
  - 1 I'm going to dress up tonight.
  - 2 Please hang up your coat.
  - 3 These jeans don't **fit** me.
  - 4 That skirt really suits you.
  - 5 Your bag matches your shoes.
  - 6 I need to get changed.
  - 7 Hurry up and get undressed.
  - 8 Get up and get dressed.

- A Don't leave it on the chair.
- B I've just spilt coffee on my dress.
- C I'm going to a party.
- D Breakfast is on the table.
- E It's bath time.
- F They're too small.
- G They're exactly the same colour.
- H You look great in it.
- b Cover sentences 1-8. Look at A-H. Try to remember 1-8.

#### 3 Idioms

- a Look at the highlighted idioms and try to guess their meanings.
  - 1 What a dress! You're really dressed to kill tonight.
  - 2 That suit fits her like a glove. Did she have it especially made for her?
  - 3 He will have to pull his socks up if he wants to pass the exam.
  - 4 That sounds like a difficult situation. I wouldn't like to be in your shoes.
- Match the idioms to their meanings.
  - A start trying harder
  - B in your place
  - C wearing clothes that people will notice / admire
  - D is exactly the right size



#### 1 Crimes and criminals

Match the examples to the crimes in the chart.

- A A gang took a rich man's son and asked the family for money.
- She went to her ex-husband's house and shot him dead.
- C A passenger on a flight made the pilot land in the desert.
- After the party the man made the woman have sex against her will.
- We came home from holiday and found that our TV had gone.
- Someone tried to sell me some marijuana during a concert.
- G When the border police searched his car, it was full of cigarettes.
- H Someone threw paint on the statue in the park.
- I He said he'd send the photos to a newspaper if the actress didn't pay him a lot of money.
- An armed man walked into a bank and shouted, 'Hands up!'
- K A man transferred company money into his own bank account.
- L A builder offered the mayor a free flat in return for a favour.
- M Two men left a bomb in the supermarket car park.
- N Somebody stole my car last night from outside my house.
- O A man held out a knife and made me give him my wallet.



		Crime	Criminal	Verb
1	I	blackmail	blackmailer	to <u>black</u> mail
2		bribery	-	to bribe
3		burglary /'baːgləri/	burglar	to break in / burgle
4		drug dealing	drug dealer	to sell drugs
5		fraud /frord/	=	to commit fraud
6		hijacking /haɪdʒækɪŋ/	hijacker	to hijack
7		kidnapping	kidnapper	to <u>kid</u> nap
8		mugging	mugger	to mug
9		murder* /'ms:də/	<u>mur</u> derer	to <u>mur</u> der
10		rape	rapist	to rape
11		<u>ro</u> bbery	<u>ro</u> bber	rob
12		smuggling	smuggler	to smuggle
13		terrorism	terrorist	to set off bombs, etc.
14		theft	thief /θixf/	steal
15		vandalism	vandal	to vandalize

When a killing is not intentional it is called manslaughter /'mænslɔxtə/. When the victim is an important or famous person it is called assassination (verb assassinate).

## 2 What happens to a criminal

arrested caught charged Complete the sentences. committed investigated questioned Write the words in the column.

#### The crime

committed 1 Carl and Adam a crime. They murdered a man. 2 The police the crime. 3 Carl and Adam were on the way to the airport. 4 They were and taken to a police station. 5 The police them for ten hours.

acquitted court evidence guilty judge jury not guilty punishment sentenced verdict witnesses proof

with murder.

#### The trial

6 Finally they were

- Two months later, Carl and Adam appeared in
- 8 told the court what they had seen or knew.
- (of 12 people) looked at and heard all the .
- After two days the jury reached their .
- . His fingerprints were on the gun. 11 Carl was found
- decided what Carl's 12 should be.
- him to 10 years in prison / jail.
- (they thought he was innocent). Adam was found
- that he had committed the crime. There was no
- He was and allowed to go free.

#### **Punishments**

- community service (doing some work to help society, e.g painting, cleaning, etc.)
- a (€600) fine

prison

- six months in
- · a life sentence
- capital punishment (the death penalty)



# Weather

1 What's the weather a Put the words or phrases in below zero breeze chilly freezing gale-force mild scorching showers warm	the right place in the chart.  cool damp <u>drizzling</u> pouring (with rain)	b Complete the text with <i>fog, mist,</i> and <i>smog.</i> When the weather is foggy or misty, or there is smog, it is difficult to see.  is not usually very thick, and often occurs in the mountain or near the sea.  is thicker, and can be found in towns and in the country.  is caused by pollution and usually occurs in big cities.		
1 It's (quite cold, not cold or hot) 2 It's (unpleasantly cold)	5 It's  (pleasant and not cold)  6 It's  (a pleasantly high temperature)	8 It's (a bit wet but not raining) 9 It's (raining lightly) 10 There are (short periods of rain)	12 There's a  (a light wind)	
It's cold.	It's hot.	It's raining / wet.	It's windy.	
3 It's 4 The temperature is	7 It's/ boiling. (unpleasantly hot)		13 There are (very strong) winds.	

#### 2 Extreme weather

Match the words and definitions.

· · · · · · · · · · · · · · · · · · ·
blizzard drought/draut/ flood/flnd/
<u>hail</u> storm <u>heat</u> wave <u>hu</u> rricane
<u>light</u> ning mon <u>soon</u> <u>thun</u> der tor <u>na</u> do
1 (n) a period of unusually hot weather
2 (n) a long, usually hot, dry period when there is little or no rain
3 (n) a storm with small balls of ice that fall like rain
4 (n) a flash of very bright light in the sky caused by electricity
5 (n and v) the loud noise that you hear during a storm
6 (n) a snowstorm with very strong winds
7 (v and n) when everything becomes filled and covered with water
8 (n) a violent storm with very strong winds especially in the western Atlantic Ocean
9 (n) a violent storm with very strong winds which move in a circle
10 (n) the season when it rains a lot in southern Asia

# 3 Adjectives to describe weather

Complete the weather forecast with these adjectives.

bright	<u>change</u> able	clear	<u>hea</u> vy	icy	<u>se</u> ttled	strong	sunny	thick
	rth of England a							
	rain. There will clear by midday							
	the south of Er		· · · · · · · · · · · · · · · · · · ·					
	sunshine, thou							
	weather will be		(1.50).				nal <sup>8</sup>	
periods. I	t should becom	e more	9	over	the weeke	end.		

# 4 Adjectives and verbs connected with weather

Match the sentences. Can you guess the meaning of the words in **bold?** 

- 1 Be careful! The pavement's very **slippery**.
- 2 You're shivering.
- 3 I'm sweating /'swetɪŋ/.
- 4 I got soaked this morning.
- 5 It's very **humid** /'hjuːmɪd/ today.
- 6 The snow is starting to melt.
- 7 Don't get sunburnt!

- A Come and sit in the shade.
- B It will all be gone by tonight.
- C You might fall over.
- D It's hot and damp and there's no air.
- E Can we turn the air conditioning on?
- F Do you want to borrow my jacket?
- G It poured with rain and I didn't have an umbrella.



#### 1 Adjectives

a Match the adjectives with the situations.

homesick lonely offended relieved shocked disappointed glad grateful nervous How would you feel if...? confused 1 two people gave you completely opposite advice shocked 2 the police told you that your flat had been burgled 3 a friend helped you a lot with a problem 4 you thought you had lost your passport but then you found it 5 you didn't get a present you were hoping to get 6 you went to study abroad and were missing your family 7 you moved to a new town and didn't have any friends 8 you were about to talk in public for the first time (or pleased) 9 your friend tells you she has just passed her driving test 10 a very good friend didn't invite you to his party Some adjectives describe a mixture of feelings, e.g. fed up = bored or frustrated and unhappy (especially with a situation which has gone on too long) I'm very fed up with my job. I think I'm going to look for something else. **upset** = unhappy and worried / anxious She was very upset when she heard that her cousin had had an accident.

b Match the strong adjectives with their definitions.

astonished delighted desperate devastated	
<u>fu</u> rious /'fjvəriəs/ <u>mis</u> erable <u>stunned</u> <u>te</u> rri	fied thrilled
1 very surprised and unable to move or react	_stunned_
2 extremely upset and shocked	
3 very pleased	<u> </u>
4 really tired	5
5 very excited	<del></del>
6 extremely scared	\$
7 really angry	¥
8 very surprised	(or amazed)
9 with little hope, and ready to do anything	
to improve the situation	
10 very unhappy	



Remember you <u>can't</u> use *very*, *extremely*, etc. with strong adjectives. If you want to use an intensifier, use *absolutely*, e.g. *absolutely astonished* NOT *very astonished*.

Can you remember the words on this page? Test yourself or a partner.



#### 2 Idioms

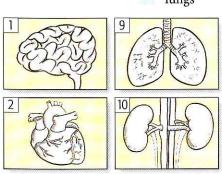
- a Look at the highlighted idioms and try to guess their meaning.
  - 1 I'm sick and tired of telling you to do your homework. Get on with it!
  - 2 When I saw the burglar I was scared stiff .
  - 3 He finally passed his driving test! He's over the moon!
  - 4 You look a bit down in the dumps . Has life been treating you badly?
  - 5 I'm completely worn out . I just want to sit down and put my feet up.
  - 6 When I saw her, I couldn't believe my eyes. She looked ten years younger.
- b Match the idioms and the feelings.
  - A exhausted
  - B (be) very surprised
  - C fed up
  - D terrified
  - E sad, depressed
  - F very happy

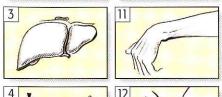
# The body

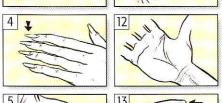
#### 1 Parts of the body and organs

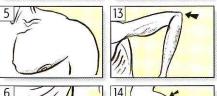
Match the words and pictures.

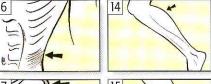
<u>an</u> kle	chest
calf /kaːf/	waist
(pl calves)	hip
heel	thigh /θaɪ/
elbow /'elbəʊ/	brain
wrist	heart /haːt/
nails	kidneys
palm /pɑːm/	liver
	lungs

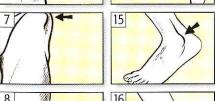


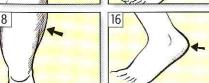












## 2 Verbs and verb phrases

a Match the verbs with the parts of the body.

	ns <u>eye</u> brows/'aɪbraʊ ad (x2) <del>nails</del> nose			s (x2)
2 3 4 5	bite your	8 9 10 - 11	raise your	(to say no) (to show surprise) (with someone)

кеа	d the sentences. Write the part of the body related to the	bold verb.
1	He winked at me to show that he was only joking.	<u>eye</u>
2	The steak was tough and difficult to chew.	1 <del></del>
3	When we met, we were so happy we <b>hugged</b> each other.	-
4	Don't scratch the mosquito bite. You'll only make it worse.	:======================================
5	She waved goodbye sadly to her boyfriend as the train	
	left the station.	:
6	Some women think a man should <b>kneel down</b> when he	
	proposes marriage.	
7	The teacher <b>frowned</b> /fraund/ when she saw all the	
	mistakes I had made.	<del></del>
8	The painting was so strange I stared /stead/ at it for	
	a long time.	<del></del>
9	She got out of bed, and yawned /joind/ and stretched.	
10	If you don't know the word for something, just <b>point</b>	
	at what you want.	

#### 3 Idioms

a Complete the sentences with a part of the body.

ch	est foot feet hand head heart (x2) leg stomach tongue /tʌŋ/								
1 Could you <b>give me a</b> with my homework? It's really difficult.									
2	You really <b>put your</b> in it when you told Mark that Jane								
	had been married before.								
3	You can't be serious. You must be <b>pulling my</b> !								
4	I can't remember her name but it's on the tip of my .								
5	I'm not sure I want to go climbing now. I'm starting to <b>get cold</b>								
6	The test is on Friday. I've got butterflies in my !								
7	When Miriam left David, she <b>broke his</b> .								
8	I can't get that song out of my . I keep whistling it.								
9	You need to <b>learn</b> the irregular past tenses <b>by</b> .								
10	I need to tell somebody about it and <b>get it off my</b> .								

#### 1 Instruments and musicians

a Match the words and pictures.

8	bass /beis/ guitar cello /'tʃeləʊ/ drums	cellist	piano saxophone trumpet	
	<u>key</u> board		vio <u>lin</u> /ˌvaɪəˈlɪ	
	<u>org</u> an			

**b** What do you call the musicians who play each of the instruments above? Write the words next to the name of the instrument? Underline the stressed syllable.

c Match the words and definitions.

bass	choir /ˈkwaɪa	o/ com <u>po</u> ser	con <u>duc</u> to	r <u>D</u> J ( <u>disc</u> jockey)
				singer-songwriter
<u>so</u> lois	t so <u>pra</u> no	<u>ten</u> or		

- 1 a man who sings with quite a high-pitched voice
- 2 a man who sings with a low-pitched voice
- 3 a woman who sings with a high-pitched voice
- 4 a large group of musicians who play different musical instruments together
- 5 a group of people who sing together, for example in a church service
- 6 somebody who writes and sings his / her own songs
- 7 someone who speaks the words of a song
- 8 somebody who sings or plays an instrument on their own
- 9 the main singer in a band
- 10 the person who directs an orchestra
- 11 somebody who writes music
- 12 the person who chooses, introduces, and plays music on the radio or in a club

## A The rhythm makes you want to tap your feet.

- B It almost sends me to sleep.
- C The music sounds familiar.
- D I can't understand what it's about.
- E I can't get it out of my head.
- F It almost makes me want to cry.

# 2 Adjectives and phrases to describe music

Match the sentences.

- 1 This song has incomprehensible lyrics.
- 2 It's a very catchy song.
- 3 This music is so moving.
- 4 It's a song with a very strong beat.
- 5 I think his voice is very monotonous.
- 6 I don't know what it's called but I recognize the tune /tju:n/.

#### 3 Idioms

Complete the sentences with the correct music idiom.

A blowing his own trumpet B face the music C good ear for music D music to my ears E out of tune

1 He has a . He can sing a tune as soon as he's heard it.

2 He's not singing the same notes as we are. He's completely !

3 He's always . He tells everyone how wonderful he is.

4 The others ran away, leaving him to . He got punished for what they had all done.

5 When I heard the news it was . It was exactly what I wanted to hear.



# The media

#### 1 Journalists and people in the media

Match the words and definitions.

commentator critic editor freelance journalist newsreader paparazzi / pæpə rætsi/ press photographer presenter reporter photographers who follow famous people around to get good photos of them to sell to a newspaper a person who writes about the good / bad qualities of books, concerts, theatre, films, etc. a person who describes a sports event while it's happening on TV or radio a person who collects and reports news for newspapers, radio or TV a person in charge of a newspaper or magazine, or part of one, and decides what should be in it a person who introduces the different sections of a radio or TV programme a person who writes articles for different papers and is not employed by a single newspaper

a person who reads the news on TV or radio a person who takes photos for a newspaper

2 Sections of a newspaper or news website



## 3 Adjectives to describe the media

Match the sentences. Then look at the way the bold adjectives are used in context, and guess their meaning.

- 1 The reporting in the paper was very sensational.
- 2 The news on that TV channel is really biased /'barəst/.
- 3 I think The Observer is the most objective of the Sunday papers.
- 4 The film review was quite accurate /'ækjərət/.
- 5 I think the report was censored.
- A It said the plot was poor but the acting good, which was quite true.
- B It bases its stories just on facts, not on feelings or beliefs.
- C The newspaper wasn't allowed to publish all the details.
- D It made the story more shocking than it really was.
- E You can't believe anything you hear on it. It's obvious what political party they favour!

Can you remember the words on this page? Test yourself or a partner.



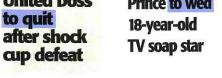
## 4 The language of headlines

Match the highlighted 'headline phrases' with its meaning.

Classified



**Prime minister** backs Chancellor in latest scandal



Thousands of jobs axed by UK firms

Tarantino tipped for Oscar win



Police quiz witness in murder trial

A argument B have been cut C question, interrogate D is going to leave

E is going to marry

F is predicted (to be successful)

G has been badly affected H supports

# 1 Buildings, landmarks, and getting around

Write four words in each column.

<u>cable car chapel concert hall cycle lane football stadium harbour hill law courts /'lox koxts/ mosque pedestrian street skyscraper square /skweə/ statue synagogue /'sməgpg/ taxi rank temple tower</u>

places of worship	other buildings	other landmarks and sights	getting around	
cathedral	town hall	bridge	underground	

# 2 Where people live / work

- a Match the words and definitions.
  - 1 in the city / town centre
  - 2 in a (friendly) neighbourhood
  - 3 in the suburbs /'sabarbz/
  - 4 on the outskirts
  - 5 in the (financial) district
  - 6 in the old town

- A an area and the people who live there
- B the area of a town outside the centre
- C the historic part of a town
- D an area where, e.g. all the banks (or theatres, etc.) are
- E the middle
- F the furthest part from the centre, on the edge of the town / city
- b Describe where you live.

## 3 City problems

a Complete the Problems column with a word from the list.

beggars homeless people overcrowding pollution poverty slums traffic jams vandalism

Problems

1 There are a lot of and congestion, especially during the rush hour.

2 There are on the outskirts of the city, where the houses are in very bad condition.

3 There is a lot of , and often phone boxes are destroyed and don't work.

4 In some parts of the city there is a lot of with too many people living in one building.

- 5 There is too much caused by car fumes and factory emissions.
- 6 There are a lot of who sleep in the street.
- 7 are poor people who stop you in the street and ask you for money.
- 8 There is a lot of in this country. Many people are earning less than a dollar a day.
- b Which of these are problems in your country?

# 4 Adjectives to describe a town / city

Match the sentences.

- 1 London is a very cosmopolitan city.
- 2 This area of the city is quite run down.
- 3 It's a very industrial city.
- 4 Prague is a very historic city.
- 5 I think my city is very provincial.
- 6 Buenos Aires is a vibrant / 'varbrant/ city.
- 7 This city is terribly **polluted**.

- A It has many interesting old buildings and monuments.
- B It's full of life and energy.
- C It's full of people from different cultures.
- D People here have a small-town mentality.
- E The air is full of toxic chemicals.
- F The buildings are in bad condition.
- G There are a lot factories in and around the city.

Can you remember the words on this page? Test yourself or a partner.



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# **Business and advertising**

## 1 Verbs and expressions

a Complete with verbs from the list.

become	expand	expor	t import
launch /	/lɔːntʃ/	manu <u>fac</u>	ture
<u>mar</u> ket	merge	set up	take over
1		compai	ny (= start)
2		a produc a factory	t (= make in
3			t (= sell using
4	1		(= buy from
5		our pro	duct (= sell countries)
6		= get big	100
7	1	he mark = be the	et leader
8		another o	company ntrol of)
9		a new pro advertisii	oduct, an ng campaign for the first
10		with anot	ther company ine to make e company)

**b** Do or make? Put the words or phrases in the right column.

> business (with) a deal a decision a job market research money a profit somebody redundant

do	make	

Can you remember the words on this page? Test yourself or a partner.

O p.105

#### 2 Organizations and people

a Organizations. Match the words and definitions.

a branch head <u>o</u> ffic	business / company / firm /fs:m/ a chain a multinational
1	a group of shops, hotels, etc. owned by the same person or company
2	an organization which produces or sells goods or provides a service
3	a company that has offices or factories in many countries
4	_ the main office of a company
5	an office or shop that is part of a larger organization

b People. Match the words and definitions.

	reo	reopie. Match the words and definitions.								
		a <u>cli</u> ent /'klaɪənt/ a <u>co</u> lleague /'kɒliːg/ a <u>cus</u> tomer								
	the	e (managing) director (MD) an employee an employer								
	hea	nd of department manager the owner the staff								
	1	the group of people who work for an organization								
	2	a person who works for somebody								
a person or company that employs other people someone who buys goods or services e.g. from a shop										
								5	someone who receives a service from a professional person	
	6	a person who works with you								
	7									
	8									
	9	a person who is in charge of a department in a company								
	10	a person in charge of part of an organization, e.g. a branch								

# 3 Advertising

Match the words / phrases and pictures.

advertisement / advert (or ad) commercial logo /'ləugəu/

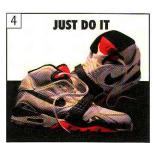
slogan /'sləugən/ <u>junk</u> mail cold-calling















# Phrasal verbs in context

#### FILE 1

Complete the phrasal verbs from File 1 with the correct particle.

b	ack down (x2) up (x3)
1	My brother and his girlfriend broke last month.
2	I can't talk now, I'm driving. I'll call you in fifteen minutes.
	This club isn't a very good place to <b>chat</b> girls. The music is too loud.
4	The doctor said that I had to <b>cut</b> to one cup of coffee a day.
5	Don't give If you keep trying, I'm sure find a good job soon
6	Slow! There are speed cameras on this road.

#### FILE 2

Complete the phrasal verbs from File 2 with a verb in the correct form.

burst	knock	leave	put	turn
a lar	ge, white	hat.		ing when Jimmy arrived wearing
shou	ting in th	ne kitche	en.	? I can't hear it with the children
3 Don	't	anythir	ng beh	ind when you get off the plane.
4 Wha and	t a pity! ' build a ca	They're ar park.	going	to down our local cinema
	u take ar ve finishe			s, please them back when

#### FILE 3

Match the phrasal verbs from File 3 with a definition A-E.

- 1 Watch out, there are often pickpockets on this station.
- 2 The company has been **going through** a bad period recently.
- 3 The police told us to **get out** because the building wasn't safe.
- 4 If we carry on polluting the planet, we're going to destroy it.
- 5 The restaurant wasn't popular and it **closed down** last year

- A continue
- B leave
- C stop operating
- D be careful
- E experience or suffer

#### FILE 4

Complete the phrasal verbs from File 4 with the correct particle.

dow	n	off (x2)	on	out	
a	s fas	t as they	can.		l passengers must <b>get</b> of the plane
2 It	was	an eight-	hour	journ	ey so we <b>set</b> early in the morning
3 Je	ssica	was getti	ng real	ly ang	ry with Tom so I told her to <b>calm</b>
4 H	old	to m	e. It's	very s	lippery and you might fall.
5 T	he te	eacher <b>to</b> l	d me		because I hadn't done my homework.

#### FILE 5

Complete the phrasal verbs from File 5 with the correct particle.

Ca	atch	eat	fall	fill	lie	put		
1	I'm e an h		sted. I'	m go	ing to		down	for half
	over	at lea	st twe	nty ti	mes!		always _	
3	We s	100	d at a	petro	l stati	on to _	u	<b>p</b> with
4			for lur news.	nch ne	ext we	ek and	we can _	up
5			isy to ies a v		_ on	weight	if you _	out

#### FILE 6

Match the phrasal verbs from File 6 with a definition A-E.

- 1 The teacher **hurried through** the last part of the class.
- 2 I'll only call you if something interesting comes up in the meeting
- 3 James has **thought up** a brilliant new idea for our new product.
- 4 An old man was **run over** on the pedestrian crossing.
- 5 A lorry **crashed into** my car when it was parked outside my house.

- A collide with
- B hit and knocked to the ground by a vehicle
- C invent
- D complete quickly
- E occurs or appears unexpectedly

#### FILE 7

--- J

Complete the phrasal verbs with the correct form of the verb.

talra

e	na	go	pick	take	
1	I don't know what's on. Can anyone tell me what's happening?				
2	We got completely lost and we up miles away from where we wanted to go.				
	I'll you <b>up</b> at the station if you tell me what time your train arrives.				
4	I've goi	e deci ng to	ded to learn t	o danc	up a new hobby – I'm e salsa.